

Northern Exposure Rescue

AGM Minutes

Saturday 14th November 2009, Flower Pot Hotel, Sunbury

Present	Action
<p>Chris Lowe (CJL) Chair, Will Burchnall (WB), Chris Dunn (CND), Moira Barson (MB), Doug Conway (DC), Manfred Starkl (MS), Keith Holland, Jackie Holland, Stephen Holland, John Biggs, Nadia Girardot, Chris Arnall (CA), Laurence Cotterell (LC), Lucy Harris (LH) minutes.</p>	
<p>1. Apologies</p> <p>No apologies were received (Keith Holland, Jackie Holland, John Biggs, Nadia Girardot and Stephen Holland arrived halfway through the meeting.)</p>	
<p>2. Matters arising from the last meeting</p> <p>Child protection – NER is not able to get CRB checks done itself, however if necessary they can be carried out through the National School Sailing Association which NER is affiliated to. Chris L contacted Jackie Ried at the RYA and she confirmed that as safety boat crews our members were not in “regular and intensive contact” with youngsters or vulnerable adults. Consequently it would not be necessary given the minimal contact the members have with children and other vulnerable people to carry out CRB checks. The Trustees of the charity, Will, Lucy, Chris D and Chris L already have had this done. MS mentioned that it was not necessary to get CRB checks for people doing safety cover at most sailing clubs either. The committee and the child protection officer will continue to monitor the need to get CRB checks done.</p> <p>Charity return accounts – As the amount of money that went through the charity’s accounts for 08/09 was less than £10,000 we only needed to return a basic breakdown of the finances to the charity commission. This year we will have to submit the full accounts which are checked by an accountant (see note on Treasurers Report below).</p> <p>Awards for All – The application for a grant was completed and submitted to the deadline. The grant was refused primarily because of the lack of a single base from which the charity operates.</p>	

<p>Purchase of boat – this was completed (Thunder Cat)</p> <p>Training – on agenda (see Events and Training below)</p> <p>Corporate Clothing – the order was processed. An email asking if people would like to place an order will go round before next summer (2010).</p> <p>Website – this was updates as agreed</p> <p>Email Addresses – these were offered free of charge following an error on behalf of the internet service provider.</p>	
<p>3. Trustees Report</p> <p>CJL went through the report which was sent to all members.</p> <p>Insurance – The quotes for public liability cover for NER were very high. Currently all boats are covered by individual insurance and people by the events insurance. We may need to look into getting cover for events in the future. CJL to speak to CA who may know a better provider for insurance.</p> <p>We received several letters of commendation this year including ones from the Port of London Authority and the Royal Yachting Association.</p> <p>CJL to compile a list of events we have attended for this year with numbers of volunteers and boats and WB to put this information on the website</p>	<p>CJL</p> <p>CJL/WB</p>
<p>4. Treasurers Report</p> <p>The latest accounts were tabled by CND.</p> <p>As we have already turned over more than £10k for the 09/10 financial year the accounts will need to be audited by an accountant for the charity account return.</p> <p>LH to liaise with CND to send out a membership reminder (possibly with a form) for the new year of membership fees.</p>	<p>LH/CND</p>
<p>5. Proposal – membership fees to remain at £5 per calendar year.</p> <p>Proposed: Chris Lowe, Seconded: Will Burchnell</p> <p>Result: All present voted unanimously to keep the membership fees at £5. Keith Holland did suggest we should consider raising the membership fee to £10</p>	

for subsequent years.	
<p>6. Re-election of management committee members (CJL, WB, CND, LH)</p> <p>Chris Lowe – Commodore Will Burchnall – Vice Commodore Chris Dunn – Treasurer Lucy Harris – Secretary</p> <p>Proposed en block: Chris Dunn, Second: Lucy Harris</p> <p>Result: All present voted unanimously for the existing management committee members to continue.</p>	
<p>7. Proposal – approve changes to the constitution</p> <p>Deferred (date TBC)</p>	
<p>8. Events and Training update</p> <p>CJL reported that we have attended more events this year than the previous one and requests for our attendance at events are also increasing.</p> <p>DC reported that we have had a good response to the email we sent out about training. We will be organising a level 2/safety boat training course in the spring of next year (2010). If members have any further training requirements then send them to DC who will coordinate this.</p>	All members
<p>9. A.O.B</p> <p>Expenses – MS raised the issue of expenses received for travel to events not being clear. CJL explained that each event has different ways of paying and offer different levels of payment. The committee agreed to ensure that the level of reimbursement will be stated on each email asking for people to help at events so that it is clearer.</p>	Committee